



Republic of the Philippines  
Department of Education

REGION VII - CENTRAL VISAYAS

Division of City Schools – Tagbilaran City

**Office of the Schools Division Superintendent**

January 6, 2026

DIVISION MEMORANDUM

No. 015, s.2026

**Technical Assistance to Schools on the Utilization of Division Learning Resource Portal and Learners' Management System Development**

To: OIC -Chief Education Supervisor – CID  
Elementary and Secondary School Principals  
Engr. Jose Mariñas III – Division ITO  
All Others Concerned

1. This office through the Curriculum Implementation Division – Learning Resource Management Section (CID-LRMS) will conduct Field Technical Assistance on the Development/ Utilization of the Division Learning Resource Portal and Learners Management System on the following schedule (**see attachment for the schedules**)
2. This activity aims to:
  - a. supports efficient access and management of Division Learning Resource Portal and Learners Management System.
3. The participants in this activity are the following:
  - Elementary and Secondary School ICT Coordinator or representative who participated during the December 1 and 2, 2025 Training.
  - Dr. Neolita S. Sarabia – Education Program Supervisor- LRMS
  - Mr. Jesilou J. Jala – School Principal/ LRMS- Developer
  - Mr. Simon T. Rios – PDO -II – LRMS
  - Engr. Jose Mariñas III – Division ITO.
4. School ICT Coordinators are requested to facilitate the LR registrations of teachers thru this link : <https://lrdepeditagbilaran.net> .
5. Participants are required to bring their laptop and extension cord.
6. Expenses incurred for this activity is chargeable to school MOOE subject for the usual accounting and auditing rules.
7. Immediate and wide dissemination of this Memorandum is highly directed

**WILFREDA D. BONGALOS, PhD, CESO V**  
Schools Division Superintendent

WDB/JAAL/CID/JTB/NSS



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## Attachment

### Schedule of the Conduct of Technical Assistance to Schools

DATE	SCHOOLS
January 13, 2026 (Tuesday)	<b>A.M</b> – Tagbilaran City Central Elem. School Tagbilaran City SPED Center and SPED Hearing Impaired <b>Venue: TCCES ComLab</b>
	<b>PM:</b> Cogon Elementary School Cogon National High School <b>Venue: Cogon Elem School ComLab</b>
January 14, 2026 (Wednesday)	<b>A.M</b> - Tagbilaran City Science H.S City East Elementary School <b>Venue: Tagbilaran City Science H.S ComLab</b>
	<b>P.M</b> - Mansasa National H.S Mansasa Elementary School <b>Venue : Mansasa National H.S ComLab</b>
January 15, 2026 (Thursday)	<b>A.M</b> – Bool Elementary School - Dampas Elementary School <b>Venue : Dampas Elementary School</b>
January 19, 2026 (Monday)	<b>A.M</b> - DCPNHS -SHS Cabawan Elem School City of Tagbilaran National H.S <b>Venue: DCPNHS – SHS ComLab</b>
	<b>PM</b> - Tiptip Elementary School
January 20, 2026 (Tuesday)	<b>AM</b> - San Isidro National High School - San Isidro Elementary School <b>Venue: San Isidro National H.S. ComLab</b>
	<b>P.M</b> – Dao Elementary School
January 21, 2026 (Wednesday)	<b>A,M</b> – Manga National High School Manga Elementary School Ubuja Elem. School <b>Venue: Manga National High Sch. ComLab</b>
January 27, 2026 (Tuesday)	<b>A.M</b> - Taloto Elementary School Taloto National High School <b>Venue: Taloto Elem. School ComLab</b>
	<b>P.M</b> - Booy Elementary School Booy South Elementary School <b>Venue : Booy Elementary School</b>
January 28, 2026 (Wednesday)	<b>A.M</b> – DCPNHS – JHS Eastern Cogon Elem School <b>Venue : DCPNHS – JHS</b>